

**TUESDAY, MARCH 15, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, March 15, 2022, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson, and Mr. Gary K. Scherer. April Dengler, County Administrator, was also in attendance.

**In the Matter of**  
**Minutes Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from March 8, 2022, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Bills Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 16, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$214,741.36 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Then and Now Certification Approved for Payment:**

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated March 16, 2022, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$32,382.18 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**TUESDAY, MARCH 15, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

**In the Matter of**  
**Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission:
  - Stonerock Road Subdivision Section 2 – Needs recertified by the Planning Commission as it was approved and never recorded by the landowner
- Outstanding Plats:
  - Pewamo Replat Phase 2, Lot 1 (Pickaway Twsp.) – Mr. McGinnis received final plat. Engineer's office got the additional right-of-way adjusted on the plat, so once final mylar plat is received, I will be getting it to this Board for approval.
  - Pumpkin Run II – Conditional Preliminary approval, awaiting final plat receipt.
- Lot Splits:
  - Averaging 2-3 lot split approvals per week, with 8 applications in process.
- CDBG: Nothing to report
- Tax incentive reports are due to the state by the end of the month. I've received about half thus far.

**In the Matter of**  
**Report Provided by Marc Rogols:**

The following is a summary of the report provided by Marc Rogols, County Administrator:

- There were no BWC claims, or unemployment claims filed for the week.
- The auction for the Engineer's Garage 2000 Ford F250 4x2 ended March 14<sup>th</sup> and sold for \$4,050.00. Three new auctions for the Highway Garage starts today, March 15<sup>th</sup> for a Cummins Mack Drill Press, two Craftsman Toolboxes and 1996 Gradall Excavator.
- The 2022 Benefits Guide still has not been received.
- Wilson Partners is still working on their final recommendations and scheduled for Tuesday, Marc 29<sup>th</sup> to present to the Commissioners.
- Mr. Rogols is meeting with Adena Health Representatives today to discuss on-site services for ThriveOn incentives (approved).
- Mr. Rogols received two applications for the part-time custodial position and interviews with Jon Brown still to be scheduled (no change). No new hire packets were sent out. Eleven have been handed out year -to-date. The Chief Dog Warden position has been posted through Friday, March 18<sup>th</sup>.
- Mr. Rogols discussed the proposals for the fairground's cameras. Von Cremeans presented the quotes for IPS to the Fair Board and the Board agreed to pay 50% of the quote (\$17,210.76).
- Mr. Rogols received the executed contracts from Asebrock and Jerome Consulting (fill-in inspector) last week. A new proposal was present for a 2<sup>nd</sup> back-up inspector. Town and Country Engineering Services contract is forthcoming.

**In the Matter of**  
**Dog Shelter Report:**

The following is a summary of the report provided by Gary Cameron, Pickaway County Dog Warden:

- The number of dogs housed is still down to 11 dogs.
- The staff is taking on small projects at the facility and the double doors were replaced last week.

**In the Matter of**  
**Maintenance Department Report:**

The following is a summary of the report provided by Jon Brown, Pickaway County Maintenance Supervisor:

**TUESDAY, MARCH 15, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

- Mr. brown reported that they are working on the light in the Service Center parking lot. There is issues with wiring underground.
- The awning at the Treasurer’s Office side entrance is underway. Additionally, Mr. Brown is working on an awning at the Maintenance building.
- Mr. Brown advised that three heat exchangers cracked at the Annex Building (BMV, Title Department & BOE). The units are under warranty and waiting to receive new ones. There are issues with supplies.
- The hallways on the second floor at the Service Center will be painted to coordinate with the main floor.

**In the Matter of**  
**Report Provided by Gary Cameron:**

The following is a summary of the report provided by Gary Cameron, EMA Director.

- Last week EOC monitoring of COVID situation and normal operations. Weekly COVID update with Health Dept on and UAS Team Planning and Operations Training Wednesdays, State EOC COVID Directors Call and IT/Cybersecurity Update Thursdays. Mr. Flick attended to the Pickaway County PSAP – Run Cards March 8<sup>th</sup> and Location-based Response System – ODOT: March 11<sup>th</sup>.
- This week the EOC monitoring of COVID situation and normal operations. Weekly COVID update with Health Dept on and UAS Team Planning and Operations Training Wednesdays, State EOC COVID Directors Call and IT/Cybersecurity Update Thursdays. Mr. Flick will be attending the Monthly Fire Chief Meeting March 16<sup>th</sup> and County EMA call w/State EMA March 17<sup>th</sup>.
- Next Week the EOC monitoring of COVID situation and normal operations. Weekly COVID update with Health Dept on and UAS Team Planning and Operations Training Wednesdays, State EOC COVID Directors Call and IT/Cybersecurity Update Thursdays. Mr. Cameron will be on vacation with Tom Swisher on call.

**In the Matter of**  
**Agreement to use County Property Request from**  
**Pickaway County Ministerial Association:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Wippel to execute the Agreement for Use of Pickaway County Property with Robert B. Henry, Pickaway County Ministerial Association for Friday, April 15, 2022 to Sunday, April 14, 2022. The organization will be placing a wooden cross on the corner of Memorial Hall property.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Contract Award for Project Referred**  
**to as the 2022 Materials Unit Price Project**  
**For Pickaway County Engineer Department:**

In reference to the bid opening conducted on March 8, 2022, referred to as 2022 Materials Unit Price, and upon the written recommendation of Anthony Neff, Pickaway County Deputy Engineer, Commissioner Harold Henson offered the motion, second by Commissioner Gary Scherer, to award to the contract to the following:

**Westfall Aggregate & Materials**  
Circleville, Ohio 43113

**Terry Asphalt Material Inc.**  
Hamilton, Ohio 45015

**Kokosing Materials, Inc.**  
Fredericktown, Ohio 43019

**Melvin Stone Co.**  
Sabina, Ohio 45169

**Olen Corporation**

**The Shelley Company**

**TUESDAY, MARCH 15, 2022**  
**OFFICE OF THE BOARD OF COMMISSIONERS**  
**PICKAWAY COUNTY, OHIO**

Columbus, Ohio 43207

Thornville, Ohio 43076

**Roose Brothers Paving**  
Ashville, Ohio 43103

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**Integrated Protection Services at the**  
**Pickaway Agriculture and Event Center:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the quote from Integrated Protection Services for the following buildings at the Pickaway Agriculture and Event Center:

34477-4-0	Sheep Barn	\$ 7,431.00
34477-3-0	Small Animal Barn	\$ 7,431.00
34477-2-0	Cattle Barn	\$ 8,686.69
34477-1-0	Horse Barn	\$10,872.82

The Fair Board has approved to pay 50% (17,210.76) of the proposal for the listed building at the Pickaway Agricultural and Event Center.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of**  
**County Administrator Report:**

The following is a summary of the report provided by April Dengler, County Administrator:

- The Request for Qualifications for Consulting/ Design Services for Phase II of the Pickaway Agricultural and Event Center will be publicized in the Circleville Herald March 17<sup>th</sup>, 19<sup>th</sup> and 22<sup>nd</sup>. And had been posted on the county website. The deadline for RFQ's to be submitted is March 31<sup>st</sup>.
- Ms. Dengler sent the sub-grants to Pickaway County Community Foundation for signatures.
- Ms. Dengler and Angela Karr attended training virtually for Bid Express regarding electronic bid-opening process.
- Ms. Dengler met with Savion and Chris Mullins, Engineer, regarding a RUMA for the Atlanta Solar Project. Mr. Mullins needs to know how many trucks will come and go from each area. Savion needs to meet with the township to discuss Locust Grove Road access to site.
- The Building Department ramp plans should be completed by the end of the week.

**In the Matter of**  
**Weekly Dog Warden Report:**

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending March 12, 2022.

A total of \$535 was reported being collected as follows: \$195 in dog license; \$195 in dog license late penalty; \$40 in owner-turn-in; \$75 in redemptions and \$30 in boarding revenue.

Four (4) stray dogs were processed in; zero (0) dogs were adopted.

**TUESDAY, MARCH 15, 2022  
OFFICE OF THE BOARD OF COMMISSIONERS  
PICKAWAY COUNTY, OHIO**

With there being no further business brought before the Board, Commissioner Scherer offered the motion, seconded by Commissioner Wippel, to adjourn.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Gary K. Scherer, Commissioner  
BOARD OF COUNTY COMMISSIONERS  
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk